

## NOC Instructors: Set up a Zoom Session Link in Blackboard (Recommended)

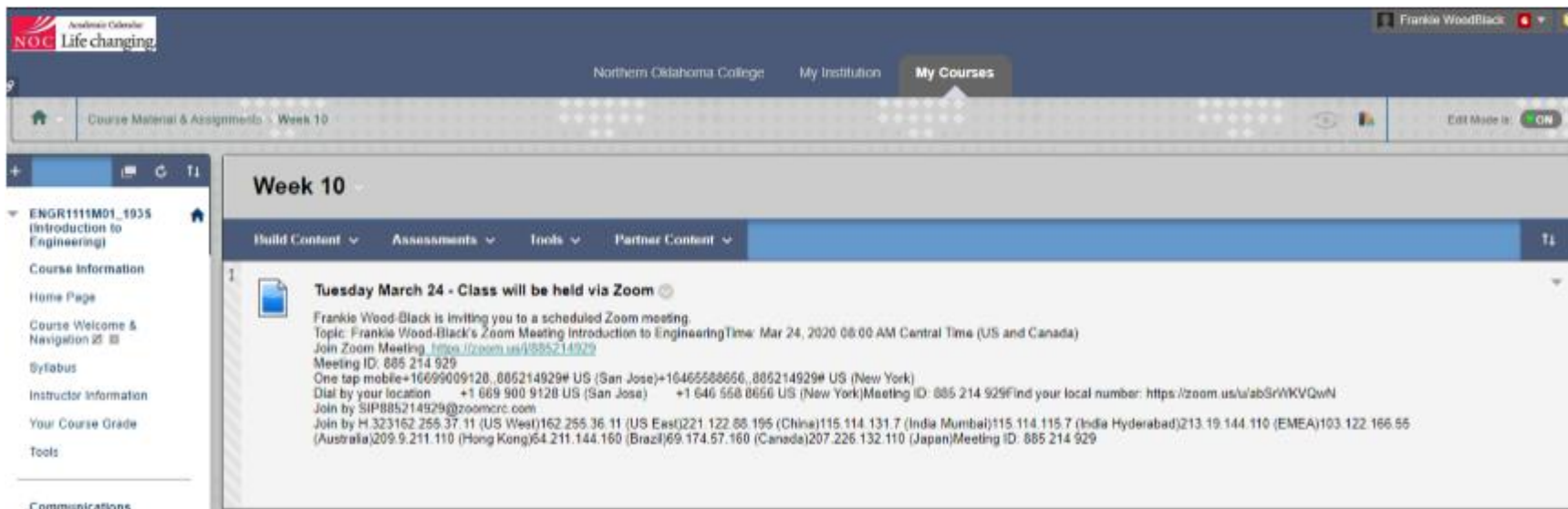
- You must have a Zoom account first.

Once you have created a Zoom meeting, share the URL with students by adding it to a Blackboard course. For example, create a Web Link in any content area:

- Enter the Blackboard course where you would like to add a link to Zoom.
- Go to a content area (for example: Course Material & Assignments) in your Blackboard course.
- Make sure **Edit Mode** in the upper right is set to **ON**.
- Put your cursor on **Build Content** and select **Web Link**.
- Enter a name, this becomes the link students will click.
- Paste the Zoom meeting URL into the **URL** textbox.
- Add instructions for students in the **Description** textbox.
- Click **Submit**. The Web Link appears at the bottom of the content area page.

- **Note: Do not adjust the Time or Topic for your meeting if you created it through Blackboard. This could cause the link to your meeting within Blackboard to break.**

### Example Screenshot of Zoom Link setup.



The screenshot displays the Blackboard user interface. At the top, the navigation bar includes the NOC logo, the text 'Northern Oklahoma College My Institution My Courses', and the user name 'Frankie Wood-Black'. Below this, the course navigation shows 'Course Material & Assignments - Week 10'. The main content area is titled 'Week 10' and features a 'Build Content' dropdown menu. A new content item has been created with the title 'Tuesday March 24 - Class will be held via Zoom'. The description text reads: 'Frankie Wood-Black is inviting you to a scheduled Zoom meeting. Topic: Frankie Wood-Black's Zoom Meeting Introduction to Engineering Time: Mar 24, 2020 06:00 AM Central Time (US and Canada) Join Zoom Meeting: <https://zoom.us/j/885214929> Meeting ID: 885 214 929 One tap mobile: +16699009120, 885214929# US (San Jose)+16465588656, 885214929# US (New York) Dial by your location: +1 669 900 9120 US (San Jose) +1 646 558 8856 US (New York) Meeting ID: 885 214 929 Find your local number: <https://zoom.us/j/885214929> Join by SIP: 885214929@zoomcc.com Join by H: 323162.255.37.11 (US West) 162.255.36.11 (US East) 221.122.88.195 (China) 115.114.131.7 (India Mumbai) 115.114.115.7 (India Hyderabad) 213.19.144.110 (EMEA) 103.122.166.55 (Australia) 209.9.211.110 (Hong Kong) 64.211.144.160 (Brazil) 69.174.57.160 (Canada) 207.226.132.110 (Japan) Meeting ID: 885 214 929